



Meeting Agenda/Minutes

Area 10D Meeting
August 1, 2023
Virtual - Zoom
Area 10D Meeting Minutes (20230801)

	Start	Stop
Plan	7:00 pm	9:00 pm
Actual	7:05 pm	8:47 pm

Roll Call	Position	Present?
Rocky Kovar	Area 10D Director	Y
	Assistant Area Director	
Rocky Kovar	Area Management Administrator	Y
Dave Coleman	Area Tournament Director	N
Jeremy Mueller	Area Referee Administrator	Y
Dave Coleman	Area Referee Director of Instruction - East	N
	Area Referee Director of Instruction – West	
Rodney Jacobson	Area Referee Director of Assessment	Y
Scott Jones	Area Coach Administrator - West	N
Tonya Clark	Area Coach Administrator – East	Y
Eric Dilger	Area Coach Trainer	N
Trinidee Coleman	Area Treasurer	N
Jon Suchovsky	Safety Director	N
Jill Gousman	CVPA	N
Linda Kovar	Secretary	Y
Tiffany Linde	Region 91 – Regional Commissioner	Y
Oswaldo Serafin (Eduardo)	Region 393 – Regional Commissioner	Y
Mike Bryant	Region 538 – Regional Commissioner	Y
Mike Courtial	Region 638 – Regional Commissioner	Y
Tanya Burkel	Region 665 – Regional Commissioner	N
Jazzmine Clark	Region 789 – Regional Commissioner	Y
Jeremy Fitzgerald	Region 827 – Regional Commissioner	Y
Christy Bentley	Region 878 – Regional Commissioner	Y
Gio Murcia	Region 393 - Treasurer	N



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I. Minutes

1. Area Director comments
 - a. Review open action items
2. Area Management Report (Rocky Kovar)
 - a. RC appointments/paperwork needed (R393)
 - b. Region MY23 Budget (Rcvd: R91, R393, R538, R638, R827, R878)
 - i. Should complete budgets BEFORE 1st registration event
 - ii. Budgets due to AD by 5/15 annually
 - c. MY23 Standard Policies & Protocols (Rcvd: R91, R393, R538, R638, R878)
 - i. These P&Ps are due to the Area Director by 5/15 and to the Section Director annually by June 1st.
 - d. **Important reminder:** ALL Volunteers MUST complete 1) Sterling Background check; 2) AYSO Safe Haven; 3) CDC Concussion Awareness; 4) Sudden Cardiac Arrest (SCA); 5) **LiveScan printing** (CA State mandate); 6) **SafeSport training** (US Soccer mandate).
 - i. Be sure to use AYSO code “**AA498**” when performing LiveScan at a UPS store (or other location).
 - ii. **Use the website (<https://www.applicantservices.com/ayso>) to register, pay \$25, and receive a QR code.**
 - iii. **Take the QR code to check-in at the UPS store and perform the LiveScan.**
 - iv. **Have your volunteers keep records (print the certifications when trainings are completed). The transfer of information to record compliance is not always working!!**
 - v. **Must be completed to be eligible for Area 10D / Section 10 tournament play going forward.**
 - e. NAGM Results
 - i. National President elected: Michael Karon
 - ii. NBOD elected: (3 yr term) Michael Cassidy, Kris Graff, Gary Van Otten, Michael Karon; (2 yr term) Margie Close
 - iii. \$25 NPF proposal (starting in MY24): Passed
 - iv. 14U Monitored Substitution proposal: Passed
 1. Sample monitoring sheets are available via **aysowiki.org**
 - f. UD mini-tournament dates coming up.....
 - i. September 17 (R538, R878); October 8 (LNSC)
 - ii. Team numbers



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1. R91: 1 – 19UB, 1 – 19UG
 2. R393: 1 – 16UB
 3. R538: 1 – 16UB, 1 – 16UG, 1 – 19U coed – might have a 2nd 16UB team
 4. R638: 1 – 16UB, 1 – 16UG, 1 – 19U coed (only Wednesdays)
 5. R878: 2 – 16UB, 1 – 16UG, 1 - 19U coed
 6. R665: ?
- g. Microsoft Teams National Sponsorship (logo on new jerseys)
- i. 2 year sponsorship. New uniforms need to display the logo.
- h. New Certificate of Insurance process. . .
- i. New company that is providing service.

ACTION: Rocky to provide the new process for the Certificate of Insurance to all the RCs

- i. Hair adornments – NRR update
 - i. Hair beads and hair clips are okay as long as they are securely fastened to the head.
3. Treasurer Report (Trinidee Coleman)
 - a. QuickBooks migration update
 - b. MC to VISA migration (Area/Regions)
 - i. Mastercard **phasing out soon!** Regions that use Divvy card need to work with Trinidee to migrate to VISA!

c. Need to make sure that each RC and Treasurer has access to QuickBooks and Divvy.

Treasurer Support links:

Divvy is offering a series of webinars that might be helpful if you suddenly find yourself in the treasurer role and need some guidance. <https://help.getdivvy.com/en/articles/6753495-divvy-training-webinars>

Upload Bank statements and the budget to QB under shared documents in "My accountant" along with the budget. Please title all attachments with YYYYMMDD followed by the document name. Example: 20230228 Wells Fargo checking account. For those of you who have multiple accounts it would be appreciated if you added the last four digits of the account number to the title.

Need help in QuickBooks after transitioning from Zipbooks? Or any other assistance on how to navigate/use QuickBooks? Contact our QuickBooks support desk provided by Qvinci; send an email to: Intuit-Support@qvinci.com



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I want to point everyone in the direction of the Band App. They are constantly posting updates and will answer questions that you may have on the AYSO Financial Management ToolKit. Here is the link to Band [BAND – The App For Groups](#) or you can download the app to your phone.

If you don't already have an account, it is easy to create one. Once you are logged in just search for the AYSO Financial Management toolkit.

4. Area Referee Report (Jeremy Mueller)
 - a. Regional Referee training: 8/26/23 East Side @ Rick Novak Center, Hesperia; West Side @ LNSC; 9/24 West Side @ LNSC – Reach out to Jeremy if there are additional needs
 - b. Intermediate Referee training: 8/25-26 @ Rick Novak Center, Hesperia
 - c. Need Referees to support Upper Division Mini-Tournament: 9/17 (Tri-Com, Hesperia), 10/8 (LNSC)
5. Area Coach Report (Scott Jones/Tonya Clark/Eric)
 - a. 10U/12U training dates – East side: Aug 5th, Aug 12th, Sep 10th
 - b. Intermediate/Advanced training dates – potentially Aug 26th for Intermediate
6. Area Tournaments Report (Dave Coleman)
 - a. No information
7. Region Updates
 - LANCASTER
 - Player count: 420 players (up by 100 over last yr) – 45 teams, all have coaches, waiting for background checks and training. When LiveScan record uploaded, they “shrink” to an unreadable size. Planning on keeping a copy of the fingerprinting records. Received \$20K grant from City of Lancaster.
 - PALMDALE
 - Met with most of our coaches last night. Missing 5-6 coaches for 45 teams (410 players). Uniforms are in. Will hand out in a couple of weeks. Starting practice in a couple of weeks.
 - TRI-COM
 - Currently at 350 players (down 119 from last year). Don't have team numbers yet, only have 22 players in 10UG. May have to travel to Hesperia and VV to get games in. Have a lot of 6U and 8U players. Purchased an AED for their fields. Holding off practices until next week. Moving to a new vendor for uniforms – away from Score.
 - QUARTZ HILL



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- 106 teams (1200 players). Hard to get upper division coaches. Score uniforms with Microsoft logo. 4 teams at National Games. Mandating each team has one referee, not including the coach. Working on inter-region play with Lancaster and Palmdale
- VICTORVILLE
 - Not available
- CAL CITY
 - 77 players registered, 7 teams. 10U is the largest group. Registration is still open until Aug 11. Coaches meeting held today. Treasurer and CVPA volunteers have been recruited. Ordered soccer balls and jerseys – due Aug 22nd. Kickin Sports USA is the vendor for the uniforms. Rocky to help set up access to AYSO systems for her Treasurer and CVPA.
- ROSAMOND
 - 318 last season, 327 players, approximately 45 teams. Started first practices tonight. Sharing field space with football. Still missing two coaches – 12UG and 10UB. Coaches meeting on August 9th. Had planned a Referee course on Aug 26th, but may move this to not conflict with the course at LNSC.
- HESPERIA
 - Just started practices. In the process of doing roster releases. Had coach meetings a week ago. Had to go above the desired roster size. Around 1000 players, 2 EXTRA teams, and EPIC. Struggling with getting 14UB coaches. 130 on a waitlist due to lack of coaches. Onboarding new board members.

8. Other Business

- a. CPR training for region volunteers (Mike Bryant) – can provide the training but cannot be under the AYSO umbrella.
- b. Interest to have AED units at region fields (10D, 10S). AYSO Office (Risk Mngt) working on policy/solution to have partner company lease/train/maintain/track AED units for placement at region fields throughout AYSO.

II. Action Items

Open Actions:

#	Action Item	Who?	Due	Status
97	MY23 Budgets (should be completed BEFORE 1 st registration event)	RCs	5/15/23 to AD	Rcvd: R91, R393, R538, R638, R827, R878
98	Standard Policies & Protocols	RCs	5/15/23 to AD	Rcvd: R91, R393, R538, R638, R878



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105	Need names of potential candidates to become Referee Assessors/Instructors	RCs	Ongoing	Ongoing. Recent Ref Instructor class to be held 5/20 (Quartz Hill Library) & 6/17 (Hesperia)
110	Provide list of Coach instructor candidates	RCs	Ongoing	7/12 - Ongoing
123	Model mini tournament at 30 min vs 40 min halves	Dave	5/30	Closed: Will probably be able to do 40 min halves. May have to start at 8am, depends on number of teams
124	Provide the new Certificate of Insurance process to the RCs – Player's Health	Rocky	8/1	Closed: Forwarded email from Paula Muesse to all Area 10D RCs on 8/1.
125				

Closed Action Items:

#	Action Item	Who?	Due	Status
122	Send blank Proxy form to R91, R538, R638, R665, R827 – and form back to Rocky by 5/30	Rocky	5/30	Closed: Form sent out on 5/23/2023.